

Responsibilities of District Z-Club Chair

(Condensed from the Z Club and Golden Z Club Manual – 07/23/2012)

- 1) Identifies all sponsoring Zonta Clubs in the district and the names and location of their Z Clubs and/or Golden Z Clubs.
- 2) Stays abreast of progress and growth of Z Clubs and Golden Z Clubs.
- 3) Reports progress and activities of existing clubs to the Zonta International Z Club Committee as well as maintains records of Z Clubs and Golden Z Clubs in its district. It is important that copies of the report are also sent to the district governor, the district Z Club Committee chairman, and the Zonta International Z Club Committee chairman.
- 4) Ensures that all information from Zonta International is distributed to the sponsoring Zonta Club who, in turn, shares it with the Z Club or Golden Z Club and its advisers.
- 5) Informs sponsoring Zonta clubs of local, district, and international activities and programs for Z Clubs and Golden Z Clubs.
- 6) Serves as a resource for assistance to sponsoring Zonta Clubs.
- 7) Inducts club members and installs officers at the Charter Presentation for new Z Clubs and/or Golden Z Clubs.
- 8) Works to identify other potential Z Clubs or Golden Z Clubs.

Note: If a group of students is interested in forming a Z club or Golden Z club but the school system is unable for some reasons to accept the club, an off-campus club can be organized. For off campus Z clubs or Golden Z clubs, the sponsoring Zonta club provides the advisor from its membership and determines the meeting place, membership, and club size and functions. In an off-campus Z club, the members can be comprised of students from several nearby secondary schools as long as they are full-time students. In an off-campus Golden Z club, the members can be students from several nearby colleges or universities.